



COMMONWEALTH of VIRGINIA

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Director

Department of Health Professions

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NOTICE OF INFORMAL CONFERENCE BEFORE AN AGENCY SUBORDINATE

May 17, 2013

Cynthia L. Campbell, R.N., L.N.P.
19213 Foxleigh Court
Hagerstown, Maryland 21742

CERTIFIED MAIL
7160 3901 9848 6292 3282

RE: VA N.P. License No.: 0024-109366
Expiration Date: April 30, 2014

MD RN License No.: R069233 with Multistate Privilege
Expiration Date: April 28, 2014

Dear Ms. Campbell:

This letter is official notification that an informal conference will be held on **June 13, 2013, at 1:00 p.m.**, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia. In accordance with §§ 2.2-4019, 2.2-4021, and 54.1-2400(10) of the Code of Virginia (1950), as amended ("Code"), and 18 VAC 90-30-240 of the Regulations Governing the Licensure of Nurse Practitioners, this informal conference will be held before an agency subordinate of the Board of Nursing ("Board") and of the Committee of the Joint Boards of Nursing and Medicine ("Committee of the Joint Boards"). This informal conference will be convened as a public meeting pursuant to § 2.2-3700 *et seq.* of the Code. The agency subordinate will inquire into allegations that you may have violated certain laws and regulations governing professional nursing and nurse practitioner practice in Virginia.

Specifically, you may have violated § 54.1-3007(6) of the Code in that you may be unable to practice safely as a professional nurse and nurse practitioner due to substance abuse as evidenced by the following:

1. On or about October 17, 2012, during your employment with Winchester Anesthesiologist, Inc., Winchester, Virginia, you smelled of alcohol while at work and tested positive on a blood alcohol test performed as part of a "Fit for Duty" examination.

2. Although you entered the Health Practitioners' Monitoring Program ("HPMP") shortly after the above incident, on or about October 26, 2012, and signed a Participation Agreement and a Recovery Monitoring Contract with HPMP promising to refrain from consuming alcohol, you tested positive for alcohol on or about February 7, 2013.

In its deliberations, the agency subordinate may use the Sanction Reference Points System, as contained in the Sanction Reference Manual. The manual, which is a guidance document of the Board, may be accessed at <http://www.dhp.virginia.gov/nursing>. Please click on *Guidance Documents*, then select #90-7. You may also request a paper copy from the Board office by calling (804) 367-4515.

After consideration of all information, the agency subordinate may:

- If the agency subordinate finds that there is insufficient evidence to warrant further action or that the charges are without foundation, notify you by mail that your record has been cleared of any charge which might affect your right to practice nursing and/or as a nurse practitioner in the Commonwealth;
- Recommend findings of fact, conclusions of law and a sanction, to include a reprimand, placing you on probation with terms, suspension or revocation of your licenses, or imposing a monetary penalty pursuant to § 54.1-2401 of the Code.

Further, the agency subordinate may refer this matter for a formal administrative proceeding pursuant to § 2.2-4020 of the Code.

Boards' Review of Agency Subordinate's Recommended Decision

If you **appear in person or by counsel at the informal conference**, the recommendation of the agency subordinate will be presented to a quorum of the Board and to a quorum of the Committee of the Joint Boards. The Board and the Committee of the Joint Boards may accept or modify the recommendation, or reject the recommendation and move the case to formal hearing. If you do not agree with the decision of the Board and/or the Committee of the Joint Boards, you have the right to a formal administrative hearing before the Board and/or the Committee of the Joint Boards.

If you **fail to appear in person or by counsel at the informal conference**, the recommendation of the agency subordinate will be presented to a quorum of the Board and the Committee of the Joint Boards. The Board and the Committee of the Joint Boards may accept or modify the recommendation, or reject the recommendation. The decisions regarding the agency subordinate's recommendation are final orders that can only be appealed to circuit court as provided by Rule 2A:2 of the Supreme Court of Virginia.

You have the right to information that will be relied upon by the agency subordinate in making a decision. Therefore, I enclose a copy of the documents that will be distributed to the agency subordinate, and will be considered when discussing the allegations with you and when deliberating upon your case. **These documents are enclosed only with the original notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

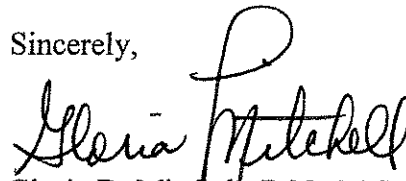
To facilitate this proceeding, you should submit eight copies of any documents you wish the agency subordinate to consider to the Virginia Board of Nursing, Perimeter Center, 9960 Mayland Drive, Suite 300, Richmond, VA 23233, by June 6, 2013. Your documents may not be submitted by facsimile or email.

You may be represented by an attorney at the informal conference. If you obtain counsel, you should do so as soon as possible, because absent good cause to support a request for a continuance, the informal conference will be held on June 13, 2013. A request to continue this proceeding must state **in detail** the reason for the request and must establish good cause. Such request must be made, in writing, to me at the address listed on this letter and must be received by 12 noon on June 6, 2013. Only one such motion will be considered. Absent critical circumstances, such as personal or family illness, a request for a continuance after June 6, 2013 will not be considered.

Relevant sections of the Administrative Process Act, which govern proceedings of this nature, as well as laws relating to the practice of nursing and other healing arts in Virginia cited in this notice can be found on the Internet at <http://leg1.state.va.us>. To access this information, please click on the *Code of Virginia* for statutes and *Virginia Administrative Code* for regulations.

Please advise the Board, in writing, of your intention to be present. If you have any questions regarding this notice, please contact this office, at (804) 367-4515.

Sincerely,



Gloria D. Mitchell, R.N., M.S.N., M.B.A.
Deputy Executive Director, Discipline

GDM/sts

Enclosures

cc: Anne G. Joseph, Deputy Director, Administrative Proceedings Division
Peter Oppen, Adjudication Specialist
Allan McDonald, Senior Investigator (Case no. 147294)
Agency Subordinate
Peggy Wood, Monitoring Program Manager